NOTICE

OF

MEETING



TOURISM DEVELOPMENT FORUM

will meet on

TUESDAY, 12TH SEPTEMBER, 2017

At 6.30 pm

in the

COUNCIL CHAMBER - GUILDHALL, WINDSOR,

TO: MEMBERS OF THE TOURISM DEVELOPMENT FORUM

COUNCILLORS COLIN RAYNER (CHAIRMAN), GERRY CLARK, JESSE GREY, SHAMSUL SHELIM AND NICOLA PRYER

COUNCILLORS

<u>SUBSTITUTE MEMBERS</u>
COUNCILLORS MICHAEL AIREY, CHRISTINE BATESON, PAUL LION, EILEEN QUICK,
JUDITH DIMENT AND LYNDA YONG

Karen Shepherd - Democratic Services Manager - Issued: Date Not Specified

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at www.rbwm.gov.uk or contact the Panel Administrator **Andy Carswell** 01628 796319

Fire Alarm - In the event of the fire alarm sounding or other emergency, please leave the building quickly and calmly by the nearest exit. Do not stop to collect personal belongings and do not use the lifts. Congregate outside and do not re-enter the building until told to do so by a member of staff.

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<u>AGENDA</u>

<u>PART I</u>

ITEM	SUBJECT	<u>PAGE</u> <u>NO</u>
1.	APOLOGIES FOR ABSENCE	
	To receive any apologies for absence.	
2.	DECLARATIONS OF INTEREST	5 - 6
	To receive declarations of interests from Members of the Forum in respect of any item to be considered at the meeting.	
3.	<u>MINUTES</u>	7 - 12
	To note the Part I minutes of the meeting held on June 15 th 2016.	
4.	WINDSOR TRAFFIC PILOT UPDATES	
	To receive an update from David Scott.	
5.	SECURITY MEASURES UPDATE	
	To receive an update from David Scott.	
6.	GUARD CHANGE UPDATE	
	To receive an update from Julia White.	
7.	VISITOR MANAGER UPDATE	
	By the Visitor Manager, Julia White.	
8.	DATES OF FUTURE MEETINGS	
	The note the dates of the next two meetings as 30 th November 2017 and 13 th March 2018.	
9.	LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC	
	To consider passing the following resolution:-	
	"That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on items 10-11 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act"	

<u>PART II</u>

<u>ITEM</u>	<u>SUBJECT</u>	PAGE
		<u>NO</u>
10.	MINUTES OF PREVIOUS MEETING	13 - 16
	To approve the Part II minutes of the meeting held on 15 th June 2017.	
	(Not for publication by virtue of Paragraph 2 of Part 1 of Schedule 12A of the Local Government Act 1972)	
11.	BUSINESS UPDATE	
	To receive updates from Forum members.	
	(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972)	